

The Seymour Board of Alderman met for a regular meeting at 6:00 pm on Thursday, June 23, 2016 in the Seymour City Hall Board Room, 123 West Market Street.

Meeting called to order by Mayor Ken Owens.

Roll call: Grady Bennett, Charlie Ivy, Dean Rowe, Jim Ashley.

Also present was City Administrator Sam Burt, City Attorney Paul Link, Supervisor Mitch Plummer, City Clerk Leslie Houk.

### Old Business

#### Approval of Minutes

A motion was made by Ivy/Bennett to approve the minutes as written. Ayes: All. Nays: None.

#### New Business

##### Audit Report-Marshall Decker

Marshall Decker with Decker and DeGood presented the 2013-2014 audit report to the Board.

A motion was made by Ivy/Bennett to accept the auditor's report. Ayes: All. Nays: None.

##### Lieu of Tax Fee EL/WA/SW-10%

The Board is in agreement to postpone the Lieu of tax fee from EL/WA/SW-10% until all audits are complete.

##### 2016-2017 Budget

The Board would like to remove the Lieu of Tax Line from the budget and add it to the transfer's budget line.

A motion was made by Ashley/Rowe to approve the 2016-2017 budget with the noted changes. Ayes: All. Nays: None.

#### ORDINANCE NUMBER 730 AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING ON JULY 1, 2016 AND APPROPRIATING FUNDS PURSUANT THERETO.

A motion was made by Ivy/Ashley to accept the first reading of Bill # 2016-730 Ordinance # 730. An ordinance adopting an annual budget for the fiscal year beginning on July 1, 2016 and appropriating funds pursuant thereto. Ayes: All. Nays: None. The following roll call vote was recorded. Ayes: Bennett, Ivy, Rowe, Ashley. Nays: None.

A motion was made by Ivy/Bennett to accept the second and final reading of Bill # 2016-730 Ordinance # 730. An ordinance adopting an annual budget for the fiscal year

beginning on July 1, 2016 and appropriating funds pursuant thereto. Ayes: All. Nays: None. The following roll call vote was recorded. Ayes: Bennett, Ivy, Rowe, Ashley. Nays: None.

YMCA Contracts

The YMCA could not attend this meeting. The contracts will be on the agenda for July 14, 2016.

Administrator's Report-Sam Burt

See Reports.

Mayor's Report-Ken Owens

Nothing to Report.

City Attorney Report-Paul Link

Nothing to Report.

Aldermen's Report

Alderman Grady Bennett asked what the status on the bucket truck purchase is.

Alderman Grady Bennett would like instructions on the website on how to handle service interruption.

Alderman Grady Bennett received a suggestion that the city give better notification of what's going on and how long it will take to fix.

Alderman Charlie Ivy commented that if chip and seal is good enough for MODOT it should be good enough for the city.

Alderman Charlie Ivy has received complaints on cats.

Alderman Dean Rowe received a complaint on the cemetery mowers throwing grass clippings on the head stones from their mowers.

Alderman Jim Ashley asked what the next step with the Brixey Cemetery is. City Administrator Sam Burt is still researching and trying to find who has the deed.

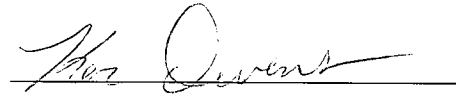
A motion was made by Ivy/Bennett to take a 10-minute break and go into executive session. Ayes: All. Nays: None.

The reason for executive session is Personnel and Real Estate.

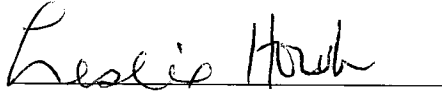
A motion was made by Ivy/Bennett to go back into open. Ayes: All. Nays: None. The following roll call vote was recorded. Ayes: Bennett, Ivy, Rowe, Ashley. Nays: None.

City Administrator Sam Burt updated the Board on getting a generator hooked up at City Hall. Gary Haney has offered to lease the city a place to set it for \$150.00 a month.

A motion was made by Bennett/Ivy to adjourn. Ayes: All. Nays: None.

A handwritten signature in cursive script, appearing to read "Ken Owens", is written above a horizontal line.

Mayor Ken Owens

A handwritten signature in cursive script, appearing to read "Leslie Houk", is written above a horizontal line.

City Clerk Leslie Houk



*From the desk of Sam Burt, City Administrator June 23, 2016*

*DNR MEETING IN SPRINGFIELD - Follow up*

*City will submit by August 5, 2016 a short term and long term plan on what they will be doing to keep the wwtf in compliance with their Missouri State Operating Permit, along with an update on what has been done and will be done in the collection system to help with Inflow and Infiltration during rain events. This plan will be submitted for review to the Department's Southwest Regional Office in Springfield.*

*WATER REPORT - Lawson Laboratories*

*Water samples were taken and submitted /analyzed as required by DNR. The results indicated that all three wells are satisfactory. Test results are available upon request.*

*UV SYSTEM REPORT - Duane Ottmar*

*Resubmit plan to DNR for UV project. This plan must be in the hands of the DNR ASAP to insure funding. It will be a 50/50 split on the finances. Also, a short and long range plan is needed for DNR to insure compliance with our permit. A meeting is tentative and will include this staff and members of the DNR. This meeting will be before the end of this month.*

*OUT OF STATE VEHICLE SALES TAX: DEADLINE EXTENDED*

*Governor Jay Nixon signed House Bill 2140 that provides a two-year extension for jurisdictions that do not have a use tax to hold a vote on the local sales tax for motor vehicles, trailers, boats and outboard motors purchased from private seller or out-of-state dealers and then titled in Missouri*



*NEW FAIR LABOR STANDARDS ACT OVERTIME RULE*

*New rule effective December 1, 2016. It will raise the salary threshold for exemption from overtime from \$455 a week (\$23,660) to \$913 per week (\$47476). The new rule will likely affect many city department heads and supervisors.*

*GIS KICKOFF MEETING*

*The meeting will be June 29<sup>th</sup> at 1:00 p.m. for the kick off of the GIS system for our city. Mr. John Gilmore, GIS/IT Professional, will be conducting the meeting. Equipment will be installed over the next few weeks and proper training will begin next month. At this first meeting we will load our utility pole information into the system.*

*In the service of our great city,*

  
Sam

*Do you have someone in your life that you have never forgiven? Here is something to think about...forgiveness opens the grace channel - resentment clogs it up. We all need some grace in our un-perfect state. So consider grace and consider mercy - you may just need some yourself one of these days.*

*This is just my 2 cents worth and the best thing about it is, unlike the snacks we consume during the break, it is free!*

Sam



*From the desk of Sam Burt, Seymour City Administrator*

*DEPARTMENTAL PROGRESS REPORT*

*June 23, 2016*

*SEWER DEPARTMENT - John G & Roger*

06/03/2016, Lab Work, Check Lift Stations , One Call Locates , Order Seal & Gasket Kit for 3" AMT Trash Pump \$170.00 per Mitch from USA Bluebook, Price for another pump identical to ours is \$1825.00.

\*06/06/2016, Take Vac Truck to Lebanon Mo. For Sand blasting and Primer, Lab work, Install Sewer Tap and Water Service for Mr. Cardwell on South Water St., Check Lift Stations

\*06/07/2016, Lab work, Check Lift Stations, Mr. Owen (sand blaster) called at 7:30 am Truck is done & ready to pick up, Cut Right of Ways with Arm Hog on Center St. N. Charles, and C St., Work on Plant Process Control, Also helped Electric Dept replace a Power Pole on W. Garfield St.

\*06/08/2016, Lab work, Check Lift Stations, Picked up Vac Truck from Owen Sand Blasting, Got Paint & supplies from Seymour Building Supply and started to work painting the Vac Truck, Door Hangers and One Call Locates, also Weed Eat at the Plant.

\*06/09/2016, Lab work , Check Lift Stations , One Call Locates , Take Weekly Samples to CaSi Inc, Pick up Parts for Mitch, Weed Eat at Plant.

\*06/10/2016, Lab work , TSS Testing , Check Lift Stations , One Call Locates , Sharpen Cutter Blades On the Arm Hog, work on Painting the Vac Truck Tank.

06/10/2016, Lab work , TSS Testing , Check Lift Stations , One Call Locates , Sharpen Cutter Blades

On the Arm Hog , Help Electric Dept . set a replacement Pole on E . Garfield St. , work on Painting the Vac Truck Tank .

\*06/13/2016, Lab work , Check Lift Stations , One Call Locates , Remove Front Tire from Cat Backhoe And take to Tire Shed for repair , Contact Potter Equipment and arrange pick up and repair of Case Hoe , Replace front tire back on Cat hoe after repair , Read Meters .

06/14/2016, Lab work , Check Lift Stations , Clean #3 Clarifier , Work on Mowing in and around Plant and fence with Arm hog , Meet Potter Equipment Driver to get loaner machine and load Case Hoe for repair . Read Meters , Work on painting Vac Truck .

06/15/2016, Lab work , Check Lift Stations , work on hitching up the 7' Brush hog to the New Holland To mow Parking area for Rocking Freedom , PTO Will not engage so attempt to Trouble shoot . Contact S & H Farm Supply Service Dept . and determine that a relay is missing so Part was Ordered to arrive Friday .

06/16/16, Lab work , Check Lift Stations , Deliver Weekly samples to CaSi Inc. , Pump out & Clean Clear well Basin , Do Rereads , Investigate work order on Center St. for Sewage leaking out on the ground , Searched the entire end of the block and could not find any leaks . Painting on Vac truck Almost done , may finish today . Potter Equipment service Mgr. called and stated the Radiator , Some hood parts , Left and right lower oil coolers and fittings will need to be replaced on the backhoe. He told me Parts bill will be \$2750.00 .

*ELECTRIC DEPARTMENT - Mitch and Lance*

6/6 unload tractor; fix flat on trailer; help sewer and water with service taps  
6/7 talk with Gary Haney-Sam about putting tank or generator behind office; get part together to change pole; pole change; board meeting; power outage  
6/8 Mitchell off Lance spray sub-stations; around pole pile  
6/9 Lance off; fix gate at smokehouse (fell over roller bearing); Buster-Sam GIS system; connect water customer had trouble help them; cut brush on road right-of-way customer could not see traffic leaving drive-way  
6/10 Sam-Lance climbing video; change pole; power out on Easton street  
6\13 power out Easton st. read meters  
6\14 read meters  
6\15 help John G. with NH tractor bush hog PTO problems help with grave  
6\16 hang transformer put up service at car lot by rusty spur hook ups for 4th of July party at spark  
6\17 go to S&H to get tractor part (PTO relay) bush hog at South Park for parking

*STREET DEPARTMENT - Chuck, JB, Toby & Stephen*

- Installed trash cans at South Park.
- Fixed solar pole light at cemetery.
- Picked up trash from library.
- Ran road grader and hauled in new base rock on Stacey, Suzy, Easton, and Cantrell Streets.
- Building inspection for Bruce Honeycutt.
- Built concrete slab and sidewalk for ADA table in play area at South Park.
- Installed new park rules signs at parks.

*WATER DEPARTMENT - Pud & Stephen*

cut brush at cemetery haul brush (Toby help)  
push mowed under water tower; spray grass killer around tower and around flush hydrants  
trimmed trees at cemetery; connects disconnects; locates; flushed hydrants  
put in water service on water street (bored under road); backed filled sewer and water ditches;  
read meters; fill in graves; dug graves; connects disconnects; locates flush hydrants  
hand dug to replace water kegs on Mac road put gravel on water 2places also on Garfield  
help Roger at sewer plant connects disconnects locates



Sam Burt

*Seymour City Administrator*