

The Seymour Board of Alderman met for a regular meeting at 6:00 pm on Thursday, December 8, 2016 in the Seymour City Hall Board Room, 123 West Market Street.

At 6:00 p.m. Mayor Pro-Tem Grady Bennett called the meeting to order.

Roll call: Charlie Ivy, Dean Rowe, Jim Ashley, Mayor Pro Tem Grady Bennett.

Also present was City Administrator Sam Burt, City Attorney Paul Link, Supervisor Mitch Plummer, Assistant Supervisor Chuck Smith, Police Chief Ron Wright, City Clerk Leslie Houk.

### Old Business

#### Approval of Minutes

A motion was made by Rowe/Ashley to approve the minutes as written. Ayes: All. Nays: None.

### New Business

#### Approval of Bills

A motion was made by Ivy/Ashley to approve the bills. Ayes: All. Nays: None.

#### Joe Beamish-MO Cabinet Supply

Joe Beamish with Missouri Cabinet Supply would like his billing to be switched to industrial rates instead of commercial rates. Mayor Pro Tem Grady Bennett believes Mr. Beamish's business qualifies for industrial rates. MPT Bennett would like for Supervisor Mitch Plummer and Mr. Beamish to meet and see what can be done with the power factor before switching to industrial rate.

#### Ordinance-Engineering Contract-TOTH & Associates

ORDINANCE NUMBER 733 AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF SEYMOUR, MISSOURI, TO EXECUTE THE CONTRACT FOR ENGINEERING SERVICES BETWEEN THE CITY OF SEYMOUR AND TOTH & ASSOCIATES.

A motion was made by Ashley/Ivy to accept the first reading of Bill # 2016-733 Ordinance # 733. Ordinance number 733 an ordinance authorizing and directing the Mayor of the City of Seymour, Missouri, to execute the contract for engineering services between the City of Seymour and TOTH & Associates. Ayes: All. Nays: None. The following roll call vote was recorded. Ayes: Charlie Ivy, Dean Rowe, Jim Ashley, Mayor Pro Tem Grady Bennett. Nays: None.

A motion was made by Ivy/Rowe to accept the second and final reading of Bill # 2016-733 Ordinance # 733. Ordinance number 733 an ordinance authorizing and directing the Mayor of the City of Seymour, Missouri, to execute the contract for engineering services between the City

of Seymour and TOTH & Associates. Ayes: All. Nays: None. The following roll call vote was recorded. Ayes: Charlie Ivy, Dean Rowe, Jim Ashley, Mayor Pro Tem Grady Bennett. Nays: None.

Ordinance-UV Disinfection Contract-Smith & Edwards Construction, Inc.

ORDINANCE NUMBER 734 AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF SEYMOUR, MISSOURI, TO EXECUTE THE CONTRACT FOR WASTERWATER IMPROVEMENTS-UV DISINFECTION BETWEEN THE CITY OF SEYMOUR AND SMITH AND EDWARDS CONSTRUCTION, INC.

A motion was made by Rowe/Ivy to accept the first reading of Bill # 2016-734 Ordinance # 734 contingent on the bond's being provided. Ordinance number 734 an ordinance authorizing and directing the Mayor of the City of Seymour, Missouri, to execute the contract for Wastewater Improvements-UV disinfection between the City of Seymour and Smith and Edwards Construction, Inc. Ayes: All. Nays: None. The following roll call vote was recorded. Ayes: Charlie Ivy, Dean Rowe, Jim Ashley, Mayor Pro Tem Grady Bennett. Nays: None.

A motion was made by Ivy/Rowe to accept the second and final reading of Bill # 2016-734 Ordinance # 734 contingent on the bond's being provided. Ordinance number 734 an ordinance authorizing and directing the Mayor of the City of Seymour, Missouri, to execute the contract for Wastewater Improvements-UV disinfection between the City of Seymour and Smith and Edwards Construction, Inc. Ayes: All. Nays: None. The following roll call vote was recorded. Ayes: Charlie Ivy, Dean Rowe, Jim Ashley, Mayor Pro Tem Grady Bennett. Nays: None.

Ordinance-Emergency Services Coordinator Contract-Bob Crump

ORDINANCE NUMBER 735 AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF SEYMOUR, MISSOURI, TO EXECUTE THE CONTRACT FOR EMERGENCY SERVICES COORDINATOR BETWEEN THE CITY OF SEYMOUR AND BOB CRUMP.

A motion was made by Ashley/Ivy to accept the first reading of Bill # 2016-735 Ordinance # 735. Ordinance number 735 an ordinance authorizing and directing the Mayor of the City of Seymour, Missouri, to execute the contract for Emergency Services Coordinator between the City of Seymour and Bob Crump. Ayes: All. Nays: None. The following roll call vote was recorded. Ayes: Charlie Ivy, Dean Rowe, Jim Ashley, Mayor Pro Tem Grady Bennett. Nays: None.

A motion was made by Rowe/Ivy to accept the second and final reading of Bill # 2016-735 Ordinance # 735. Ordinance number 735 an ordinance authorizing and directing the Mayor of the City of Seymour, Missouri, to execute the contract for Emergency Services Coordinator between the City of Seymour and Bob Crump. Ayes: All. Nays: None. The following roll call vote was recorded. Ayes: Charlie Ivy, Dean Rowe, Jim Ashley, Mayor Pro Tem Grady Bennett. Nays: None.

## Ordinance-Chapter 210

ORDINANCE NUMBER 736 AN ORDINANCE ADOPTING AND ENACTING A NEW CHAPTER 210, OFFENSES, OF THE CODE OF ORDINANCES OF THE CITY OF SEYMOUR, COUNTY OF WEBSTER, STATE OF MISSOURI; AND PROVIDING FOR THE REPEAL OF EXISTING CODE CHAPTER 210; AND PROVIDING WHEN THIS ORDINANCE SHALL BECOME EFFECTIVE.

A motion was made by Ivy/Rowe to accept the first reading of Bill # 2016-736 Ordinance # 736. Ordinance number 736 an ordinance adopting and enacting a new chapter 210, offenses, of the code of ordinances of the City of Seymour, County of Webster, State of Missouri; and providing for the repeal of existing code chapter 210; and providing when this ordinance shall become effective. Ayes: All. Nays: None. The following roll call vote was recorded. Ayes: Charlie Ivy, Dean Rowe, Jim Ashley, Mayor Pro Tem Grady Bennett. Nays: None.

A motion was made by Rowe/Ashley to accept the second and final reading of Bill # 2016-736 Ordinance # 736. Ordinance number 736 an ordinance adopting and enacting a new chapter 210, offenses, of the code of ordinances of the City of Seymour, County of Webster, State of Missouri; and providing for the repeal of existing code chapter 210; and providing when this ordinance shall become effective. Ayes: All. Nays: None. The following roll call vote was recorded. Ayes: Charlie Ivy, Dean Rowe, Jim Ashley, Mayor Pro Tem Grady Bennett. Nays: None.

## Bob Crump-Acoustical Tile Bid Opening

Bob brought back to the Board the information they requested on why there was such a price difference in the bids. The size of the panels and square footage is different. A motion was made by Ivy/Ashley to approve Southwest Audio's bid for \$10,559.00. Ayes: All. Nays: None.

## Citizen Comments

Vernon Copeland appreciates the paving the Board had done at the corner of Melinda and Stacy Street.

Bob Crump on behalf of the Merchants Association would like to thank Supervisor Mitch Plummer and the public works crew for what they do for the Apple Festival, Christmas Parade and all the other events.

## Police Report-Ron Wright

Police Chief Ron Wright presented the body camera policy that City Attorney Paul Link and Chief Wright created.

Bob Paudert is not interested in coming back as a consultant. Chief Wright asked if the Board is interested in the consultant he brought to the Board earlier. There is no interest at this time.

Supervisor Report-Mitch Plummer

See Report

Administrator's Report-Sam Burt

See Report

Mayor's Report-Grady Bennett

Mayor Pro-Tem Grady Bennett said the Victory Academy expresses much gratitude for the cross walk and the school zone signs. MPT Bennett would like to see pole attachment fees allocated for the maintenance and replacement of the poles, MPT Bennett noted that winter has again approached and our generator is still tied down to a property we no longer utilize. MPT Bennett would like to see us explore our phone and internet options.

City Attorney Report-Paul Link

City Attorney Paul Link presented a letter from a former employee on the evidence room.

Employee Honorarium-Alderman Ivy

See attached. A motion was made by Ivy/Ashley to purchase \$100.00 visa gift cards for each employee. Ayes: All. Nays: None.

Budget Officer-Alderman Ivy

See attached. Motion died for lack of a second motion.

Nuisance Housing-Alderman Ivy

See attached. No action was taken.

Aldermen's Report

Nothing to Report.

At 8:00 p.m. a motion was made by Ivy/Ashley to go into executive session pursuant section 610.021(3) under the following specific exceptions: Personnel. Ayes: All. Nays: None. The following roll call vote was recorded. Ayes: Charlie Ivy, Dean Rowe, Jim Ashley, Mayor Pro Tem Grady Bennett.

At 8:45 p.m. a motion was made by Ivy/Ashley to go back into regular session. Ayes: All. Nays: None.

A motion was made by Ivy/Ashley to hire Pavel Khatulev as a Police Officer per Police Chief Ron Wright's recommendation and Nicole Ridenour as Volunteer Fireman per Fire Chief Shawn Crump's recommendation. Ayes: All. Nays: None.

At 8:50 p.m. a motion was made by Ivy/Rowe to adjourn. Ayes: All. Nays: None.

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Mayor Pro-Tem Grady Bennett

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City Clerk Leslie Houk



*From the desk of Sam Burt, City Administrator December 8th, 2016*

#### *WATER*

*I have been in contact with Duane Ottmar to do the engineering work for the chlorine systems in each well house. Duane is scheduled to meet with Fred Schlegel, Unit Chief, Drinking Water Programs, today to insure that our systems are correctly hook up and ready to use if needed.*

*Water samples taken 12/6/2016 on north side were all found to be satisfactory. All the samples taken since the towers were sanitized have been good.*

#### *PAVING PROJECT*

*Our paving budget is depleted for 2016. However, I would like to get a quote for paving the road in front of Seymour Building Supply. I think that at one time a promise was made to pave that road. I will need your input and opinions.*

#### *MEETING OF PLANNING AND ZONING COMMITTEE*

*Alvin Bailey has requested to meet with the planning and zoning committee about placing a mobile home on Stadium Drive.*

*The Lee Building needs to be rezoned from I1 to B1 to allow living quarters for missionaries while training is being conducted.*

*Pete Matney is also requesting permission to place a trailer at Peightel and Rhoades.*

*This meeting has not yet been scheduled. I am planning on meeting in December if possible.*

#### *SAFE ROOM*

*As I stated in my last communication with you, I have contacted Elizabeth Weyrough of SEMA concerning the use of the Safe Room for other activities. I have ask Bob to develop a list of uses for the building so that I can submit them to SEMA for approval. The building is listed with SEMA as a multi-use facility. I will keep you informed of my progress.*

#### *TOTH & ASSOCIATES -*

*Approval of Toth and Associates contract is on tonight's agenda. It is very important that it is approved so that we can get started on our I & I initiative.*

#### *FACEBOOK PAGE FOR CITY*

*The facebook page is up and running and has had limited use by the public. I have used it to inform the city of our Thanksgiving shutdown and the cancellation of our last meeting in November. Also, I reminded everyone of tonight's meeting.*

*POLICE UPDATE*

*Chief Wright has a police officer candidate for your review in closed session.*

*FLSA OVERTIME RULE*

*A Federal judge blocked final implementation of this rule just days before its effective date. Upon review by our attorney we will remain status quo until after President Elect Trump takes office. Paul has advised me that this rule will probably not be implemented.*

*WEBSTER COUNTY EMERGENCY MANAGEMENT*

*The office is currently undergoing staffing transitions. Interim Director, Linda Watts, will be leaving January 2, 2017. Due to this departure, the county has hired Steven Smith as Director. His background is firefighter, swift water rescue, search and rescue, and Texas A & M Forest Service and logistics coordinator for the Texas Incident Management Team.*

*In service to our city,*

*Sam Burt*

*Sam Burt, Seymour City Administrator*

*Why does a dust particle stick to a rotating ceiling fan blade? Looks like it would just fly away yet it just sits there week after week joined by other dust particles. Interesting! The answer very well could amaze you.*



From the desk of Sam Burt, Seymour City Administrator  
DEPARTMENTAL PROGRESS REPORT  
December 8, 2016

### *SEWER DEPARTMENT - John G & Roger*

- 11/22/2016, Lab work , Check Lift stations , Check & Clean Probes on South West lift station , Mark & Lay out Space for Head Stone to be set in Cemetery , met with Toth Engineering About future work on collection system and toured plant. , Changed Power relay for the Plow & Sander control circuit and tested operation on the Sterling Plow Truck for the Street Dept. ,
- 11/28/2016,, Lab work , Check Lift stations , One Call locates , Checked Sewer Main in alley Between North Frances St. & North Commercial St. for any visual clues of I&I , Cleaned Nozzles and Spray Header on filter #1 ,
- 11/29/2016, Lab work , Check Lift stations , One Call locates , Shut Off Notices , Change Chlorine Supply bottle , Take delivery f Load of Road Salt (23.4 Tons) , Work on Forms & bracing and layout plumbing for the building ,
- 11/30/2016, Lab work , Check Lift stations , One Call locates , Water Meter Check at Division And Mack Rd. Mrs. Matney readings were accurate , Update and enter Nov. records , Check water leak at 201 S. Frances Service line leaking between Main & Meter , Waste Sludge and Plant process control , Deliver E-Coli sample to CaSi inc ,
- 12/02/2016, Lab work , Check Lift stations , One Call locates , Checked Sewer Main on N. McMahan For reported blockage , NONE Found all Clear & flowing , report by Amber Kuhn attempt to recontact Was unsuccessful , 2x Turn on Utilities , 3x Utility Read outs ,

### *ELECTRIC DEPARTMENT - Mitch and Lance*

- 11/09 send report to Sam deal with Josh Hughes on duplex on water st. take bobcat to school for William to use back to Hughes to find property lines and measure easments Randy Cornilison power problems go get bobcat from school
- 11/10 Mitchell off connects disconnects dog call wash out dog pen
- 11/11 vet.day closed
- 11/14 Mitchell off read meters
- 11/15 Lance off help Fordland sewer dept with aerator read meters tighten sr citizens cafe service
- 11/16 read meters help Pud with water on B st.
- 11/17 meeting help Pud with 2 graves help Fordland with aerator go get pick-up at linsay chevy witness wreck
- 11/18 take pick-up to westgate to get bed put on connects disconnect fix light on square for monument fix light for baptist church fix light at nazerene church rereads
- 11/21 MPUA meeting at camdenton
- 11/22 Mitchell off connects disconnects
- 11/23 Lance off sharpen saws fix cut out on mack rd. connects diconnects talk to people about tree
- 11/24 off closed
- 11/25 off closed power out on water power problem on mack road at indiv.
- 11/28 work on water assement 2 call wally miller (DNR) put up christmas lights talk with Ronnie Young





11/29 Lance off go get truck at westgate altec look and work on little bucket truck help Pud with grave fill in collapsed grave collect on nopay  
11/30 Mitchell off Lance to columbia for linemanschool truck at motel scooted transformer on pad blew fuse  
12/1 straighten transformer on pad help Pud Toby with water leak on frances st.  
12/2 altec back to fix truck redo water service on summit and clean up  
12/5 check about solar lights with kris-davis co. unload pick up bed off at smoke-house put on slab refuel digger truck talk with Denzil Young disconnect connect take deposit to bank for Shelly

*STREET DEPARTMENT - Chuck, JB, Toby & Stephen*

Installed trash cans at cemetery pavilion.  
Hauled brush 11/28.  
Cleaned up Recycle Center 11/28.  
Installed tin horn at 508 S. Water St.  
Installed tin horn at 719 Thoroughfare.  
Picked up Library trash 11/30.  
Bagged leaves off of square.  
Fixed holes at Skyline and 60.  
Helped Pud on water leak 12/1.  
Restriped Clinton from 4 way to Home Pride Bank.  
Installed stop sign on Melinda St. at Stacey St.  
Helped Pud on water leak 12/2.  
Cleared brush from right of way on south side of Steel St. by El Patron.  
Picked up Library trash 12/6.  
Installed school signs on Main St. by Victory Academy.  
Graded Easton St. 12/6  
Installed new sign for the Dog Pound.

*WATER DEPARTMENT - Pud & Stephen*

Continue improvements to gazebo and covered area at cemetery. Explore use of solar lighting for this area.

*In service to our city,*

*Sam*

*Sam Burt  
Seymour City Administrator*

Mayor's Report  
November 30, 2016  
Bob Crump, Emergency Management Coordinator

- Meetings with prospective companies to look at the safe room for possibly submitting bid proposals for acoustical sound panels. Bids should be ready to open at the November 10 council meeting.
- Held monthly test of the outdoor warning sirens on first Wednesday at 10:00 A.M.
- Had meeting with the outgoing Webster County Emergency Management assistant discussing several issues of concern with the transition of new staff. Also reviewed safe room usages, getting the school involved, exercises, etc. She was the one that wrote the grant for our safe room as well as the others throughout the county. We also toured the Marshfield High School's safe room.
- Met the new WC Emergency Management Director, Steven Smith. Discussed ways that we can work together.
- Cleaned and safety check building and grounds to make sure facility was prepared if needed.
- Worked on various administrative tasks as associated with emergency management.

## Alderman Charlie Ivy's attachments.

Employee Honorarium – I feel that significant efforts of employees should be recognized by their employer; this serves as an incentive for better performance and ,in our case, ensures that looking out for the best interest of the City is an important aspect of all city jobs. With that said, I move to set aside \$1000 to be dispensed in such recognition as well as to show some appreciation for each employee during this Christmas season. Actual amounts of awards for recipients would be determined by City Administrator and 2 members of the Council.

I was elected on 7 April 2015.... a key concern of mine was then, and remains now, the manner of accounting for our tax dollars and revenue and the consistency involved in asset management in the City. When elected, we were behind accounting for the fiscal year 2013-14 and shortly thereafter, we were behind 2 years. During the ensuing months, the city was successful in hiring a new accounting firm, a new auditor and a new attorney, all with substantial experience with municipalities. We received the audit for the year 2013-2014 on June 2, 2016 and the audit for year 2014-15 on September 6, 2016. The most recent audit is being completed now and we will actually for the first time in years be current. I want to thank Decker & DeGood for helping us catch up and actually doing it under budget. We look forward to the many recommendations that I know you have ready to help us manage the city in a more professional manner. With my background, I feel that I can be of ~~useful~~ assistance in accomplishing the needed changes and I am proposing that this council appoint me as the interim budget officer to assist our accounting firm, auditor and city staff in the implementation of recommended and prudent practices and reporting. Significant changes in any policy would need to be approved by the full council.

I move that this council appoint me as interim budget officer.

Nuisance Housing: pictures

And since our code appoints the Mayor as Building Commissioner to evaluate buildings for proposed condemnation, and due to the fact that there is a vacancy in that office, I will be glad to volunteer to fill that position on an interim basis to make recommendations back to the board.