

The Seymour Board of Alderman met for a regular meeting at 6:00 pm on Thursday, May 12, 2016 in the Seymour City Hall Board Room, 123 West Market Street.

Meeting called to order by Mayor Ken Owens.

Roll call: Grady Bennett, Charlie Ivy, Dean Rowe, Jim Ashley.

Also present was City Administrator Sam Burt, City Attorney Paul Link, City Clerk Leslie Houk.

### Old Business

#### Approval of Minutes

A motion was made by Rowe/Ashley to approve the minutes as written. Ayes: All. Nays: None.

### New Business

#### Approval of Bills

A motion was made by Ivy/Ashley to approve the bills. Ayes: All. Nays: None.

#### Administrator's Report-Sam Burt

See Report

Alderman Grady Bennett would like to see Lance Davis also attend the RP3 workshop.

Alderman Dean Rowe believes that when there is a cemetery no longer cared for it is the County Commissions duty to see that it is maintained. City Administrator Sam Burt has plans to contact the County Commission next week.

#### Mayor's Report-Mayor Ken Owens

Nothing to Report

#### City Attorney Report-Paul Link

Nothing to Report

## Aldermen's Report

Alderman Grady Bennett had a resident located at 204 Washington Street contact him about not being able to mow the ditch any longer. She wondered if the city could do anything to make it easier for her to maintain the ditch.

Alderman Grady Bennett asked if we got anywhere on the other utilities that are attached to our poles.

Alderman Grady Bennett would like to see the city go forward with the purchase of a bucket truck. There are a couple bucket trucks at Altec that has the features the city needs. A motion was made by Bennett/Ivy to have a couple city employees go look at the bucket trucks. If Altec has a bucket truck that fits the city's needs, they can make the purchase, not to exceed \$60,000.00. Ayes: All. Nays: None.

Alderman Dean Rowe was at the flea market by the solar business. The business owner showed Alderman Rowe a map of the United States. They have their visitors place a mark on the map showing where they are visiting from. The business owner suggested to Dean that the city put together a brochure.

A motion was made by Bennett/Ivy to take a 10-minute break and go into executive session. Ayes: All. Nays: None. The following roll call vote was recorded. Ayes: Bennett, Ivy, Rowe, Ashley. Nays: None.

The reason for executive session is Personnel and Real Estate.

A motion was made by Ivy/Bennett to adjourn. Ayes: All. Nays: None.

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Mayor Ken Owens

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City Clerk Leslie Houk

**ADMINISTRATOR'S REPORT  
MAY 12TH, 2016**

**SENATOR McCASKILL'S MUNICIPAL WASTEWATER WEBINAR**

Attended with John Griechen -

2 hour program - overheads available upon request

**RP3 WORKSHOP**

Mitch and I will be attending on June 7

RP3 is an APPA program recognizing electric utilities through a self-review process that demonstrates high proficiency in four areas: reliability, safety, workforce development and system improvement.

**BRIXEY CEMETERY**

Cemetery needs cleaned up and mowed

Contacted several people

Goal is to have it presentable by May 30<sup>th</sup>

**CROSSWALK AND SIDEWALK TRAINING**

I will attend on May 25

**EMERGENCY MANAGEMENT REPORT**

Bob's report is on page four

In Service to our City,

*Sam*

Sam Burt, Administrator

*...fishermen know the sea is dangerous and the storm terrible, but they never find these dangers sufficient reason for remaining ashore...*

*...we know that the future requires great change, but we cannot let the fear of change affect our decisions to go forward...*

*...just my 2 cent worth*

DEPARTMENTAL REPORTS

REPORT FROM THE STREET TEAM- Chuck, JB, Toby

Installed new swings in play area at South Park

Sprayed and weeded play area at South Park

Cleared plugged tin horns on Charles St.

Installed new door knobs and deadbolts on the Moms building(old library)

Mowed and trimmed all city properties and right of ways

Cleared fence row on east side of South Shop

Replaced blown hydraulic hose on Cat backhoe

Pulled weeds at Library and picked up trash

During the city wide clean up, brush has started to pile up. It will be a priority for us as soon as the clean up is over so we can have the backhoe.

Mowed all that we are responsible for.

Hauled brush

Worked on cleaning up grounds around South Shop.

Inspected house Ron Cardwell is building on Water St.

Helped Pud dig a grave.

Helped Pud on a water leak.

Changed oil on new mower.

Changed oil on Street Teams Chevrolet work truck.

REPORT FROM THE SEWER TEAM - JOHN AND ROGER

Projects for Week ending , 04/29/2016

04/25/2016,Work on Plant Process Control ,Attempt to locate Water Leak on W Steel St.

Finish clean up & moving Man Hole lids & rings at South Shop .

Replaced operator coil on South west Lift Station .

04/26/2016, Work on Electro-Coagulation testing with Duane Ottmar at the plant .

Weed eating done at the Plant . Clarifer #3 washed down & Cleaned .

04/28/2016,Check for Water Leak at 206 Center , NO leak found , Meet with Bruce

Owen and Sam at Caboose about sand blasting , pick up Lead test kits from

Sherwin-Williams and deliver weekly E-Coli samples to CaSi , test caboose paint for

lead , After lunch , Dig out & Repair Water leak on W. Steel St. old 3/4 service line , Terminated at Main .

04/29/2016,TSS.Testing at plant ,Clean & Check Grade Laser ,install new batteries

in remote , and charge Laser Unit . Open 24"x30"x30" Cremation Grave for

burial 04/30/2016 , Clean out interior of Cat Backhoe . Check out and remove loose

tools , and get Sewer 1 ready for Lance to take to Kansas City .

Projects for Week ending , 05/06/2016

05/01/2016,2:00pm Called in Roger and Cleaned impeller on #2 pump at WEST lift station .

05/02/2016,Daily Plant Lab work ,Staff Mtg. ,One Call locates ,Utility Read Outs

Clean & Detail interior of Ele. #2 ,Lift Stations Checked ,Picked up Trash at Recycle Area.

05/03/2016, Attended MWWC Southwest Section Meeting in Monet Mo.  
05/04/2016, Daily Labs , Delivered E-Coli sample to CaSi , Took mail ect. To Library & picked up Trash & Recyclables , Set up and watched Senator MaCaskill Webinar with Sam , Work on Start up of SludgeStabilization Basin .  
05/06/2016, Daily Lab work , Check Lift Stations , One Call Locates , Door Hangers Wash down Clarifier #3, Check & Lube Brush Rotors on O Ditch , Pick up & dispose Of Road kill Critters (3) ,

**Report from the Water Team – Pud, Toby**

Flushed hydrants  
Mowed inside fence under south water tower  
Repaired water keg  
Picked up trash at cemetery  
Installed new water meter

**REPORT FROM ELECTRIC TEAM – Mitch & Lance**

Electric Team – Mitch and Lance  
4/25 light in stairway at office; check leak on steel st. call in locate; get with Charlie ivy on h.d. lee bldg.; lance practice climbing pole; ballpark lights order parts put in fuse; leak in water meter setter on boardwalk  
4/26 Mitchell off lance cut limbs connects disconnects locate  
4/27 lance off; storm start at 3 am power out on davis s. division; transformer blew up on n. division jb help with change out; ckeck for more damage from storm; cut limbs.  
4/28 cut limbs dog call ; john g. Mitchell lance fix water leak on steel st.  
4/29 cut limbs back off steel st. that grady mentioned in board meeting; connects disconnects locates; met with bnsf about fence cut limbs; barricade off Charles st. for Thomas ;dog call  
pud off for surgery all week  
5/2 lance to climbing school in kc all week; staff meeting; locates; disconnects; help pud with water meter on boardwalk; John G. measure caboose for paint stripping; check on trees behind kindergarden trailer(to wet) water leak on commercial st. on customer talk to her about it  
5/3 fix water meter lid at norman giffin;locate; check on gas leak at middle school (per office); Mitchell pud work on tripp addition lift station most of day; dig out water meter spray in keg trying to kill beetles filling up keg;  
5/4 Mitchell off  
5/5 mark locates on hodge trim trees behind kindergarden; trim trees by bus barn and ellis ipock; pud helped  
5/6 door knockers;locates; disconnects;high school baseball score board put tiger emblem back on (more screws); south park ballfield lights (got ordered parts in)

Mayor's Report

April 30, 2016

Bob Crump, Emergency Management Coordinator

- Held the first of monthly test of the outdoor warning sirens on the first Wednesday of month at 10:00 a.m. It was raining at the time. Prior to the test contacted Greene County Emerg Mgmt on their policy to test when general rain. They continue with test. If NWS indicates weather conditions might be to where a possible activation of sirens be needed then it is canceled. Therefore, I went on with test as schedule that there were no indications of that type of storms. Posted a follow up on FB a statement of the test.
- Coordinated an Emergency Defensive Driving Class. There were a total of 17 that completed the course with these departments represented; Greene County Emergency Management, Sparta Fire, Nixa Fire, Battlefield Fire, Southern Webster County Fire, Seymour Fire, and Willard Fire.
- Attended the Webster County Local Emergency Planning Committee (LEPC) in Marshfield.
- Attended the 28<sup>th</sup> annual Missouri Emergency Management Conference in Branson.
  - General Sessions Attended
    - Terrorism Trends & Building Resiliency
    - Presentation & Remarks by Gov. Jay Nixon
    - Cyber Security: Recognizing, Preparing, & Responding to the Emerging Threat
    - COADs: Building Resilient Communities
  - Breakout Sessions Attended
    - Ammonium Nitrate
    - Disaster Logistics Preparedness: Some Things to Consider
    - Railway Transportation Resources Available
    - WebEOC: Harnessing the Power of Technology When Disaster Strikes
  - Vendor Display with over 50 in attendance
- Monitored severe weather conditions Wednesday, April 27 beginning approx. 1:30 a.m. to 3:30 a.m. for possible tornado activity.
- Cleaned and safety check building and grounds to make sure facility was prepared if needed. Worked on various administrative tasks as associated with emergency management.