

The Seymour Board of Alderman met for a regular meeting at 6:00 pm on Thursday, September 22, 2016 in the Seymour City Hall Board Room, 123 West Market Street.

Meeting called to order by Mayor Ken Owens.

Roll call: Grady Bennett, Charlie Ivy, Dean Rowe, Jim Ashley.

Also present was City Administrator Sam Burt, City Attorney Paul Link, Supervisor Mitch Plummer, Police Officer Chase Davis, City Clerk Leslie Houk.

Old Business

Approval of Minutes

A motion was made by Rowe/Ivy to approve the minutes as written. Ayes: All. Nays: None.

New Business

Approval of Bills

A motion was made by Ivy/Rowe to approve the bills. Ayes: All. Nays: None.

Josh Hoots-Property located on Anderson Street

Josh Hoots came to discuss the drainage at 105 Anderson Street. Mr. Hoots mentioned grading the whole lot to take the water across the North West corner of the property and dig a ditch at the back of his neighbor's property. There are no ditches on either side of the property. Mayor Ken Owens told Mr. Hoots the issue is between him and the property owner. It is his responsibility to get an easement from the neighbor to dig the ditch.

Greg Perkins-TREKK Design Group, LLC.

Greg Perkins with TREKK Design Group, LLC introduced himself to the Board and delivered his qualifications for engineering packet to the Board.

Bid Opening-Water Truck

The bids for the new water truck are from Don Vance-Ram 1500 \$22,486.00, Mayse Automotive-GMC 1500 short bed \$21,089.00, Lindsey Chevrolet-Chevrolet 1500 V6 \$21,115.00 & Chevrolet 1500 V8 \$22,039.00. A motion was made by Rowe/Ivy to purchase the Chevrolet 1500 V6 from Lindsey Chevrolet for \$21,115.00. Ayes: Ivy, Rowe, Ashley. Opposed: Bennett.

Bid Opening-Street Paving

Street paving bids were received from Blevins and Journagan. A motion was made by Bennett/Ivy to accept the bid from Journagan and move forward based on their base tonnage price and pave until they reach the budget amount of \$150,000.00. Ayes: All. Nays: None.

Supervisor Report-Mitch Plummer

See Report

Administrator's Report-Sam Burt

See Report

Mayor's Report-Ken Owens

Nothing to Report

City Attorney Report-Paul Link

Judge Thompson's schedule is changing soon. The city's court dates will need to change to first and third Thursdays at 3:00 from second and fourth Tuesdays at 3:00.

Aldermen's Report

Alderman Grady Bennett-South Park conduit is broke going to the lights.

Alderman Grady Bennett-At the South Park someone has tried to pry through every entry point on the concession stand and restrooms.

Alderman Grady Bennett-The picnic tables need to be stained and sealed.

Alderman Dean Rowe-Alderman Rowe would like the phone message to say we are open but on another call.

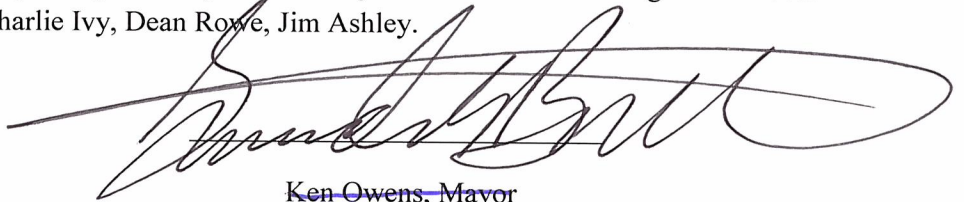
Alderman Jim Ashley-Alderman Ashley asked for an update on the bucket truck. Supervisor Mitch Plummer needs to get with Altec to make plans to fly down there.

Alderman Jim Ashley-Alderman asked for an update on the Brixey Cemetery. The Brixey Cemetery was deeded back to the county.

A motion was made by Ivy/Bennett to take a 10-minute break and go into executive session. Ayes: All. Nays: None. The following roll call vote was recorded. Grady Bennett, Charlie Ivy, Dean Rowe, Jim Ashley.

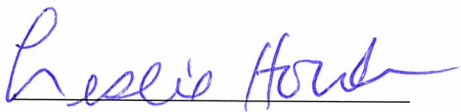
The reason for executive session is Personnel and Real Estate.

A motion was made by Bennett/Ivy to adjourn. Ayes: All. Nays: None. The following roll call vote was recorded. Grady Bennett, Charlie Ivy, Dean Rowe, Jim Ashley.



Ken Owens, Mayor

Grady Bennett - Mayor Pro Tem



Leslie Houk, City Clerk



From the desk of Sam Burt, City Administrator September 22, 2016

APPLE FESTIVAL REPORT

We had a few challenges but the festival went off without a hitch. I received two complaints - parking and handicap parking. Handicap spaces were not respected and normal parking was at a premium. The merchants complained about no customer parking in front of their businesses. Many of the merchants put up signs on the sidewalk designating customer parking. Those signs were attached to objects that are considered a trip hazard. The city is responsible for the sidewalks. An ordinance should be considered that prohibits these signs.

CITY INSURANCE

We have renewed our city insurance with the same company because the rates have not increased and will remain at budgeted amounts. There will be no change in the coverage for our people and no increase in their cost.

2016 MML ANNUAL CONFERENCE

Trip report and analysis is on a separate page

TREE TRIMMING - ELECTRICAL LINES

I have contracted only one company that is interested in trimming our trees and that is licensed and bonded. ASPLUNDH

Daniel Ladd at EXCEL Tree Service has called and asked to be considered in the bidding process as well

SALES TAX INCREASE

The new sales tax passed by the people goes into effect 10/1/2016. It will be raised from 7.683% to 8.058%.



MMMPEP - PSA AGREEMENT - Mountain View

An agreement between MMMPEP and Mountain View was approved by MMMPEP on September 16, 2016 at its business meeting in Branson. The following is how it was noted on the agenda:

Agreement with City of Mountain View for:

(a) Agreeing to accept the City of Mountain View in membership in MMMPEP; (b) Agreeing to accept Mountain View as a party to the May 31, 2016 MJMEUC-MMMPEP Power Supply and Administration Agreement (PSA) for 2018-2028; and (c) Accepting and approving Mountain View's commitments for rejoining MMMPEP and entering into the PSA

BRIXEY CEMETERY

I have talked with D. D. Hamilton Title Company this week after a rather lengthy wait on them to call and complete the transfer of the cemetery to the care of the City of Seymour. It seems that there have been some questions raised in the transfer of the property from the Church of Christ back to the Brixey family. The transaction did take place however the county was actually deeded the property and not the Brixey family. The title company will be contacting Whitehurst and others to see if we can get this done. A quitclaim deed will be required to transfer the property to the city. More to follow.

In the service of our great city,

Sam

Everything is funny as long as it happens to someone else. Will Rogers



From the desk of Sam Burt, Seymour City Administrator

DEPARTMENTAL PROGRESS REPORT

September 22, 2016

SEWER DEPARTMENT - John G & Roger

- 08/25/2016, Lab work , Check Lift stations , Set up drip bucket in Effluent stream for Chlorine , Hang Salt Spreader , and Remove Snow Plow from the Sterling Dump Truck and reattach the Tailgate for Asphalt work next week . Work on #1 Filter Drum , Decant Sludge holding Basin , Flushed 6 Hydrants and Water Mains per Mitch .
- 08/30/2016, Lab work , Check Lift stations , Set up drip bucket in Effluent stream for Chlorine feed , Did two Utility Locates and Three Service Calls for the Office , Install New Chlorine Feed system Work on Filter #1 Drum Support wheel , Clean Back wash Header and Nozzles then Start up filter #1 , And place on line .
- 08/31/2016, Lab work , Check Lift stations , Prep and Start Cleaning of Final Basin , Sewer service call At 224 W. Summit St. homeowner with slow toilet , Advised to find service clean out and check For flow and direction , continue work on Final basin ,
- 09/01/2016, Lab work , Check Lift stations , Deliver Weekly Sample to CaSi Inc. , Make emergency Repair to Aerator #1 Contactor pending replacement parts , Repair #1 Aerator Low Speed Operating Lead , and Mooring Cable , Met with Duane Ottmar and went over electrical Requirements and locations for the UV system at the plant ,
- 09/02/2016, Lab work , Check Lift stations , One Call Locates , Clean up area of Chlorine Basin After removal of algae and basin cleaning , Refill Road repair on Summit St. , Brush Hog WWTP inside Fence , Three Utility Connects , Order Relays for S/W lift station from Grainger ,
- 09/02/2016, Lab work , Check Lift stations , One Call Locates , Clean up area of Chlorine Basin After removal of algae and basin cleaning , Refill Road repair on Summit St. , Brush Hog WWTP inside Fence , Three Utility Connects , Order Relays for S/W lift station from Grainger , Get my equipment out of Sewer 1 for Lance to go to K.C. ,
- 09/07/2016, Lab work , Update Records , Check Lift stations , One Call Locates , Utility Read Outs , Weed Eat at the Plant , Waste and Operational Control at the Plant , Cut Brush and remove From the Stabilization Ditch , Clean #1 filter Nozzles ,
- 09/08/2016, Lab work , Check Lift stations , Sweep office & empty trash , Prep & Deliver Sept. samples To CaSi Inc. , Work on Apple Fest. Electrical with Mitch , Dig Footer for building at the Plant ,
- 09/09/2016, Lab work , Check Lift stations , One Call Locates , Put equipment back in Sewer 1 , Reset and equalize timers on Aeration Control Panel , Check out Pump Down Time on South West Lift Station , Met with G & G Construction about Bid on U.V. Project , Pressure wash the Screening Machine And the Measurement Structure ,
- 09/12/2016, Lab work , Check Lift stations , Weed Eat Lift Stations , Help Electric Dept. (Lance) Take Up & Put Away Power boxes from Apple Fest. , Clean up approx. 2 yards of Base Rock Spilled on Cantrell St . From Dennis Cantrell's dump truck , Utility Connection at 805 S. Water Turn in FRR for Motor Contactors for the Aeration Panel and An Operator Coil for the South West Lift station ordered from Spectech Industrial Electric ,
- 09/13/2016, Lab work , Check Lift stations , One Call Locates , Read meters , Check Stand By Generator

City of **Seymour** **Missouri**

Fluids and batteries before Exercise at 4:00pm , locate sewer line for bldg. , Deliver samples to CaSi Inc , Enter August Data , Waste and Process control at the Plant ,

09/14/2016,Lab work ,Check Lift stations , One Call Locates , John& Mitch Trench Safety class in Bolivar Mo.

09/15/2016,Lab work ,Check Lift stations , Meter Rereads , two Disconnects , One Call Locates , Water Service Call 507 E. Summit St. , Decant Sludge Basin , Process Control at the Plant ,

ELECTRIC DEPARTMENT - Mitch and Lance

8/22; work on library lights;furnace filters;spray alley brush;spray s park benches; work orders

8/23work orders;unload transformers off digger truck; put up apple lights; run wire for office board room const.;deal with bob crump apple fest. put bleach in south tower(help Pud)

8/24; change out stormin norman's pole on water street; flush hyd.

8/25; Mitchell off spray brush; cut limbs

8/26 Lance off locates rereads cut limbs

8/29 Lance off ; talk with Sam ;relocate and set down guy for George Kanel so he can build pond fix light for Ellis Ipock rental lot; dog call; check about water leak; talk to cust. about high bill complaint

8/30; get parts gathered to rework gazebo recp. had to go to ava mansfield seymour lumberyards; another high bill complaint (Kreg Akers) locates rereads; dog call 8/31

work on gazebo recp. andbreaker box

9/1 help roger at sewer plant rewire (temp.) control on aetor finish gazebo prodject; funeral

9/2 mitchell off; help at sewer plant cut limbs locates rereads dog call

9/5 labor day

9/6 set up for apple fest. Lance leave for lineman school 6-8 ; put bleach in both towers

9/7 work on apple fest. flush lines real hard for water test7:00-12:30; shut off notices; south park bathroom stool

9/8hang wires for apple festival bldg. stage rework craft tent power shut off notices help JG at sewer plant

9/9 Lance off; get dead cat out of tree head stuck in hole in tree took a long while to keep from tearing it's head off owners watching wanted cat so they could bury put rope in fire station flag pole weedeat ditch on center help Steven mow at south park Chris Benaman power problems on s division st. finally found on his side

9/10 power out

9/12; apple fest clean up shut off notices

9/13 start reading meters locates rereads turn ons

9/14 Lance off class at Boliviari on trenches andconfined spaces

9/15finish reading meters neglected dog call truck blocking thoughfare help with traffic and get truck unhung complaint from dog owners dad went over to talk to them nobody at home said that they were there

9/16 locates rereads work on locator funeral bank deposit for office talk with Ron Cardwell Jim ashley about storage units power

STREET DEPARTMENT - Chuck, JB, Toby & Stephen

Mowed and trimmed

Prepared for Apple Festival- Trimmed trees on the square, sprayed weed killer around the square, put new red mulch around all of the trees on the square, repainted all striping around square and side streets, mowed and bagged grass and leaves, put pipe and gravel down for cook shack, took down Do Not Enter signs, and hauled tables from South Park to the square.



Picked up chairs from Police station and returned to the Safe Room.
Picked up trash from Police station.
Picked up trash from Library.
Helped Water Dept. flush hydrants.
Met with Boy Scouts and gave them materials so they could paint tennis court at South Park, which they did get done.
Ran the tractor with the brush arm through ditches in town.
Cleaned out ditch on Thoroughfare for Dorothy King.
Picked up brush.
Read meters.
Brush hogged fields by South Shop.
Hauled off trash and junk from Police Station.
Picked up trash and recyclables from Library.
Hauled chairs to Police Station from Safe Room for a class.
Fixed hole in alley behind Norris Automotive.
Hung new flags at City Hall.
Worked on running computer cables in board room.
Picked up striping paint for the Apple Festival striping.
Edged sidewalks that lead to gazebo on the square in preparation for the Apple Festival.
Mowed.
Next week will be mostly preparing for the Apple Festival. We have to stripe, trim trees on the square, and put out mulch around the trees.

WATER DEPARTMENT - Pud & Stephen

8/21 sunday grave
8/22ck wells; mow under s tower repair water keg put in 6" riser om 306 anderson st. flush hyd. spray grass killer
8/23 ck well swept out both well houses flush hyd. clean cemetery bathroom cut tree off headstone at cemetery push up brush pile haul off concrete mailbox dumped at brush pile
8/24 flush hyd.
8/26flush hyd. disconnect shut off mark out grave rereads
8/29 mark out 2 graves rereads help electric dept dog call
8/30 locates dug out graveflush hyd. covered grave
9/1 rereads dig grave
9/7 flush hyd. shut off water samples with Ron locates
9/8 help electric dept. apple fest. hand out lead copper results
9/9 mower under s water tower install re setter help Steven mow s park
9/12 apple fest clean up
9/14read meters
9/15 flush hyd. rereads locates work at cemetery worked graves pick up flowers
9/16 flush hyd

Sam Burt
Seymour City Administrator



From the desk of Sam Burt, City Administrator September 22, 2016

Trip Report - St Louis - MML Annual Conference

Traveled from Seymour to St. Louis on Sunday, September 12 and returned to Seymour on Monday September 13. The conference was three days, however, the last two days did not add value to the trip so I elected to come home early. Alderman Charlie Ivy accompanied me on the trip.

There were 141 exhibitors represented - Accounting, Engineering, Consulting, Financial, Equipment, IT, Insurance, Paving, Waste, Wastewater, Parks and Legal Service just to name a few. Our time was spent visiting with various vendors, however, the following companies were of interest and I will briefly include my experience with each of them.

***Corrective Asphalt Materials** - located in Illinois this company is in the pavement preservation and restoration and asphalt maintenance business. My interest here was to extend the life of our existing pavement and stretching our paving dollar. The product is a Maltene-based asphalt pavement rejuvenator product and is economically applied to extend pavement life.*

***GIS Workshop, Inc.** - this is a service company that provides cities like ours with asset management tools that will help maintain critical city infrastructure. This is new company but the tools were impressive. I am certain that they can help us with our GIS system in the future.*

***Horner & Shiffrin** - We are acquainted with these folks since we purchased our GIS system from them. We met with them offsite after the conference and was able to talk with other cities that were well involved in GIS. The time spent was helpful and their experiences parallel where we are today. It is helpful to know that others have come from our level*



to achieve good results from a GIS system. I was very encouraged talking with these other leaders. I look forward to implementation of our system and the advantages it will bring to Seymour.

Insituform Technologies USA - By far this was the most impressive technology that was presented. This company is a worldwide leader and provider of cured-in place pipe. They also provide other services for the rehabilitation of pipeline systems. I have asked that they present to the council. This is an alternative method of repairing and replacing our existing sewer lines and I believe that it makes a lot of sense for Seymour.

Midwest Meter, Inc. - Small water meter company with electronic type water meters that can be read with hand held device. This is a step in the right direction however more advanced technology is available.

Missouri State Agency for Surplus Property - Interesting company with surplus federal and state property. The property includes more than heavy equipment. They carry everything from gloves to electrical supplies and many more things too numerous to mention. This site would take some work but the savings could be achieved. I will talk with Chuck and Mitch and make sure they are aware this surplus site.

Missouri Vocational Enterprises - MVE is responsible for 25 different industries and services located in 14 correctional institutions throughout the state of Missouri. It takes pride in producing a wide variety of quality products and services (desk, road signs, street signs, furniture, clothes, caps, etc.). We will need to compare their cost with others in replacing our street signs and road signs. MVE is in several businesses so I will need to spend some time investigating.

Schulte Supply, Inc. – I spent a considerable amount of time with this product because it is the latest technology in water meters. Both the walk-by and drive-by advanced metering systems are available from this company. The Neptune Automatic Meter Reading system adapts to GIS and provides detailed consumption usage data for each account along with consumption history. The benefits are reduced cost of operation, reduction of water loss, and better customer relations. These highly sophisticated meters can be networked with appropriate electrical meters and basically eliminate “feet on the ground” adding hours of productive time to the workforce. Needless to say, I was impressed with this company and look forward to having them make a presentation to the council.

Strategic Government Resources – a placement service for various positions within city government. It is an interesting concept and could be very useful in the future. Example – with my experience as a City Administrator, I would be a prime candidate for them to place at a future date when I finally retire. If a city needed an administrator during the search for one, I could be sent to fill in until the search was complete. Interesting service

StressCrete Group – an experienced manufacturer of spun concrete poles producing an extensive line of ornamental and street lighting poles. My interest here was in “lighting for the square”. The lighting fixtures were LED and state-of-the-art luminaries that would never need to be replaced. The cost may be prohibited however the longevity of the product was impressive.

Zahner & Associates, Inc. – A technology-focused surveying solution. This company could survey our city and the data retrieved could be directly applied to our GIS system. Very impressive. WE will need to investigate.

CONCLUSION:

I was encouraged by my trip and experience because it opened up to me the possibility to push our city into the future. Of course, technology is not free however if we plan to become appealing to businesses, then our vision must include technology that is based on savings and service.

Our water meters are antiques and need to be replaced - not by cheap plastic ones but with units that can grow with us and are capable of incorporating electronic chips that communicate with the electrical meters and can be read by driving by rather than "feet on the ground". We don't have any idea how much revenue we lose on a monthly basis because of defective water meters. Electronic meters can be evaluated and are consistent with our GIS plan for the future. This change cannot take place overnight however planning and budgeting can bring about a gradual change that will result in added revenue from companies that see our vision and know that we are moving in the right direction.

The CIPP - cured in place pipe - is not an inexpensive process but it is a permanent one. With a 75 year life expectancy, we could secure our sewer capacity and usability for generations to come. Here again, with proper planning and budgeting we could make this happen and our vision would be favorably received by those looking to locate in our city and area.

I know that I am often perceived as a person whose vision is not in line with the finances of our city. That may be true however just as liberty is not free, neither is progress. Our future depends on our ability to see past the image in the mirror and plan beyond our greatest expectations. How do we do that?....one water meter, one street light, one electronic electric meter, one street, one sewer pipe, etc. at a time. We must get started. Thanks for the opportunity to serve....

Sam