

REQUEST FOR ADDITION TO COMMUNITY NEWSLETTER

Event Date: _____

Event Location: _____

Who is hosting the event: _____

Contact Person: _____ Phone: _____

*Event Description:

*Description will be used as written.

I understand the submission of this form does not guarantee this event will be included in the Community Newsletter. Several factors, including space restrictions, may keep entry from being listed. Entries must be submitted by the 1st of the month PRIOR to the month you wish the event published (example: if you want something to be in the July issue it must be submitted by the 1st of June).

Submitted By

Date